

**Rio Blanco County Abstract Company**  
**664 Main St. P.O. Box 420, Meeker, Colorado 81641**  
**Phone: (970)878-3677 Fax (970)878-3670**  
**Title Order/Closing Information Sheet**

Listing Broker \_\_\_\_\_ ATTN: \_\_\_\_\_  
 Selling Broker \_\_\_\_\_ ATTN: \_\_\_\_\_  
 Purchase Price: \$ \_\_\_\_\_ Date Commitment Needed \_\_\_\_\_  
 Is Rio Blanco County Abstract Closing? YES \_\_\_\_\_ NO \_\_\_\_\_  
 Legal Description: \_\_\_\_\_

Physical Address: \_\_\_\_\_  
 This Property Is \_\_\_\_\_ Single Family \_\_\_\_\_ Vacant Land  
 \_\_\_\_\_ Condo/Townhouse \_\_\_\_\_ Income/Rental

**Seller Information**

Name: \_\_\_\_\_ ss# \_\_\_\_\_  
 \_\_\_\_\_ ss# \_\_\_\_\_  
 Mailing Address: \_\_\_\_\_  
 Will Attend Closing? \_\_\_\_\_ Power of Attorney? \_\_\_\_\_ *If POA is being used send a copy with order!*

**Purchaser Information**

Name: \_\_\_\_\_  
 \_\_\_\_\_  
 Mailing Address: \_\_\_\_\_  
 Will Attend Closing? \_\_\_\_\_ Power of Attorney? \_\_\_\_\_  
 \_\_\_\_\_ Joint Tenants \_\_\_\_\_ Tenants in common \_\_\_\_\_ Other *If POA is being used send a copy with order!*

**Existing loan Information**

**1<sup>st</sup> Loan#** \_\_\_\_\_  
 ( ) Pay Off ( ) Non-Qualifying assumption ( ) Qualifying assumption  
 Lender: \_\_\_\_\_ Phone# \_\_\_\_\_  
 Address: \_\_\_\_\_ Fax# \_\_\_\_\_  
**2<sup>nd</sup> Loan #** \_\_\_\_\_  
 ( ) Pay Off ( ) Non-Qualifying assumption ( ) Qualifying assumption  
 Lender: \_\_\_\_\_ Phone# \_\_\_\_\_  
 Address: \_\_\_\_\_ Fax# \_\_\_\_\_

**New Loan Information**

( ) Owner Carry ( ) 3<sup>rd</sup> Party Private ( ) Institutional Lender  
 Lender: \_\_\_\_\_ Amount\$ \_\_\_\_\_  
 Address: \_\_\_\_\_ Phone # \_\_\_\_\_  
 \_\_\_\_\_ Fax # \_\_\_\_\_

**Please Check The Following If Appropriate:**

( ) Divorce In Process? \_\_\_\_\_ Sellers \_\_\_\_\_ Buyers  
 ( ) Estate Proceedings? \_\_\_\_\_ Sellers \_\_\_\_\_ Buyers  
 ( ) Bankruptcy / Liens? \_\_\_\_\_ Sellers \_\_\_\_\_ Buyers  
 ( ) Other \_\_\_\_\_

**Closing Information:**

Earnest Money Deposit: \$ \_\_\_\_\_ ( ) Cash / Check ( ) Note  
 Commission \_\_\_\_\_ % Split Commission? \_\_\_\_\_ Yes \_\_\_\_\_ No  
 Split 50 % To \_\_\_\_\_  
 Split 50 % To \_\_\_\_\_  
 Scrivener Fee To Be Paid By: \_\_\_\_\_